

Center for Changing Lives

Classroom Support Volunteer Description

Background:

The Center for Changing Lives' vision is a community where everyone thrives. Too often lack of resource and economic opportunity limit participants' choices and capacity to achieve their goals. CCL partners with people in order to uncover possibilities, overcome barriers, and realize their potential. This partnership can include coaching, training, educating, coalition building, advocacy, and organizing. In order to support participants in accessing the resources and economic opportunity to achieve their vision for their life, CCL members uncover economic possibilities, overcome barriers to their financial goals, and realize their full financial potential.



Position Overview:

The Classroom Volunteer will work in collaboration with our Employment Coaches to facilitate an engaging learning environment for Center for Changing Lives' Office Careers Training Program.

The Classroom Support Volunteer will support the class facilitator, co-facilitate, and answer student questions on class content. Topics depend on volunteer availability and include:

- Microsoft Office
- Basic Math and Language Arts Skills
- Digital Literacy
- Social Justice
- Job Readiness Training

What we require:

- Interest in nonprofit work, social justice, and adult education
- Effective written and verbal communication skills
- Proficiency in Microsoft Office, LinkedIn, and basic math and language arts
- Detail oriented
- Organized with the ability to prioritize time-sensitive assignments

Details:

We are looking for volunteers to fill the following time slots through June 13th, 2019:

- Tuesdays 10am-12 pm
- Tuesdays 12:30pm to 2pm
- Wednesdays 10am-12pm
- Wednesdays 12:30pm-2pm
- Thursdays 10am-12pm
- Thursdays 12:30pm-2pm

Please apply at <https://tinyurl.com/CCLClassSupport> and send resume, letter of interest, and any questions to Rachel Gaunce at vista@cclconnect.org.